

Central Intelligence Agency



Washington, D.C. 20505

28 August 2019

Ms. Emma Best
MuckRock News
DEPT MR 79447
411A Highland Avenue
Somerville, MA 02144-2516

Reference: F-2019-02344

Dear Ms. Best:

On 27 August 2019, the office of the Information and Privacy Coordinator received your 26 August 2019 correspondence requesting records under the Freedom of Information Act. This is an acknowledgement to advise you that we received your request for **documents mentioning or describing any use of “Still Interested” letters (i.e. letters inquiring if the requester is still interested in the records requested)** in the processing and/or closure of FOIA requests, including but not limited to:

1. The original purpose for their use.
2. Materials authorizing the use of any of the letters.
3. Controlling policies or procedures.
4. Any reports or statistics tracking their use, responses received and/or impact on any FOIA backlog.
5. Communications with OGIS regarding “Still Interested” letters.
6. Communications between the FOIA offices and general counsel’s/legal services office discussing or mentioning “still interested” letters.
7. Materials describing or discussing the number of days given to requesters to respond.
8. Materials describing the agency’s policy on reopening requests when a requester responds after the period of time specified in the letter.

Your request was assigned the reference number above. Please use this number when corresponding so that we can identify it easily.

Our officers will review and process your request in more detail and will only communicate to you if they should encounter any problems or if they cannot begin the search without additional information or clarification. We will search for CIA-originated records up to and including the date the Agency starts its search.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Lilly".

Mark Lilly
Information and Privacy Coordinator

